Minutes from Beta Zeta BOD Meeting

Conference Call Wednesday October 18 8-9:45PM

Reported by Ken Marlin

Meeting begins at 8pm with Ken Marlin, Len Brunkey, Jim Harvin, John Ringlein, Mike Janz, Tom Van Antwerp, Tim Keaton, Tim Conroy, Dave Bedells, Not present were Eric Peterson, and Ty Damon (at NSP meeting).

1. President’s Report: Plans are all in place for Friday night Oct. 20 Homecoming Parade Party. Details of these plans found in September 20 minutes. Alumni meeting will be Saturday morning October 21 from 9:30 to 10:30am. Jim Harvin and Ty Damon set to explain Project 453 Phase 1 and 2. Review fundraising. Agenda found on a separate attachment.
2. Fundraising was presented by Jim Harvin. It was moved, seconded and approved to move forward with a financing plan with Norwich Housing, Theta Chi HQ. Jim will present the 32 page application to Norwich to begin the process of Project 453 phase 2.
3. Vice Presidents report. Theta Chi University will be held in East Lansing this winter. Brennen Overway reports Late February is ideal of the timing. Ken Marlin will convey this to Ray Vanlanot who is heading this up from the National Fraternity perspective.
4. Secretary/House Manager Report: House overall in good shape for Homecoming. New to the house dryer is installed and operational. Carpets from 2nd floor of the stairs to the basement (including the area between the guest bathroom and trophy case) have been professionally cleaned by Stanley Steemer. They look like they did in August when new. Ken will scour the kitchen Thursday night. Much of the poor condition of the kitchen is residual from construction over the summer and its use as storage by undergrads. Needs to be functional for Homecoming. Undergrads will clean the rest of the house.
5. Treasurer; Joh Ringlein. All undergrad payments on track. Renovation budget on track. We still have $12,000 in the bank
6. CAB. Rob Klein reported here. Party with AXO Thursday before homecoming. About a one hour affair. Undergrads will clean the house after as to be prepared for homecoming.
7. Jim Harvin, local agent reported on the Project 453 progress and plans for Phase 2. Drawings and presentations prepared for alumni meeting on Saturday Oct. 21 at 9:30am.

Assignments from this meeting:

1. Len Brunkey, Tom Van Antwerp, Tim Keaton and Ken Marlin will gather in advance of the Friday October 20 parade to purchase supplies and set up the party scheduled to commence at 4:45pm. Len, Tom and Tim will all arrive Thursday night. Ken will arrive Friday at 2pm.
2. Tim Keaton and Tedd Aurelius sent out the post card mailing, all is set for a good turn out on Friday October 20 and Saturday October 21.
3. Mike Janz will provide placards for memorabilia in trophy case at homecoming, flowers for brothers eternal in foyer.
4. Jim Harvin, Rob Klein and Ken Marlin coordinating house preparations for homecoming. Carpet cleaning, removal of broken furniture, etc.
5. Rob Klein reports 33 pledges in the current class zero big brothers yet. Board suggests this delay is not conducive to good pledge education.
6. Mike Janz has been asked to begin to assemble the bones of a Strategic Plan/Business plan. Hope is to have a discussion about this at the beginning of the next board term in November 2017

Respectfully submitted:

Ken Marlin

Next conference call is scheduled for Thursday November 8, 2017 8pm

Alumni Meeting Saturday October 21, 2017 9:30-10:30am During Homecoming.

Call in number:877-229-1130 code: 368 052 5117 Pin 8253

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