**OX/BZ Alumni Corporation Board Meeting**

**Monday 7/23/18 – 7 p.m.**

**Conf. Call # 605-475-4824, code: 868779**

**1 – Call to order by President:**

- attendees: Ken Marlin, John Ringlein, Len Brunkey, Tim Conroy, Mike Janz, Ken Bachulis, Wes Wicker, Dan ?,

- Minutes comment - item #5 – no need to set up a separate checking account. Write checks to Delphic Endowment Fund. Need to strike and re-write to note for. Jim Harvin is reaching out to Stephan Scholl for clarification. Minutes are not yet approved.

**2 – Reports from C.E.O.s**

 **a) President: Ken**

o.b. – Status of EC – BOD summer retreat action items/agenda

n.b. – Security system for house. Sent out email on July 20. Looking for comment.

 - Kitchen staff training/discussion– part of retreat agenda.

- Move in Aug 24 – Ken Marlin suggest Alumni cook dinner/help out. Len said he would be able to assist.

**b) Vice President: Ken/Mike**

o.b. – Status of National Convention Participation

 n.b. – Action plan for Mandated Action Items. Will get with Mike Janz.

 **c) Secretary: Stefan - absent**

o.b. -

 n.b. –

 **d) Treasurer: John**

o.b. – Current Financials Campaign/Dues collections

 - Expense for Networking vendor - $5k that was never collected.

- Working with Treasurer for lower fee in Spring term due to lower attendance.

n.b. – Out of house parlor fee discussion continued. Will address at the Aug retreat.

- Need to discuss purchase of tables and chairs. Marlin will get quotes. Harvin said that he has quotes; Conroy said he can get pricing also.

- Harvin suggested we also need pots and pans, silverware. Corey (contractor), Conroy, Harvin, Marlin will do follow-up call.

- Motion – give Marlin a $3k budget for Dining Room and Kitchen (charis/tables/silverware/pots & pans). Mike Janz made motion, Len Brunkey seconded. It passed with no dissent.

**e) CAB Liaison: Tim**

o.b. – Has Rob Klein been contacted? Tim C. has reached out but no response.

n.b. – CAB report, recruiting efforts for new members Tim Conroy indicated alumni Tim Kendrick may be interested. Tim C. will continue contact.

 - lots of work on Aug 18 meeting

- Mike Janz (during Facility Mgr report) suggested having discussion of point system at Aug retreat. Len Brunkey discussed having parking spots part of point system.

**f) Alumni Relations Manager: Len**

 o.b.- Content for newsletter update. Sent out email blast on July 20.

 n.b. – Capital campaign communications

 - Planning new email blast after Las Vegas national convention.

 **g) Alumni Facility Manager: Ken**

 **o.b. –**. Report on plans for care and feeding of the renovated chapter house.

- Kitchen care: Ken Bachulis talked about getting house mgr. (Ken Ringlein) and treasurer (Jack Bachulis) on conference call to discuss structure. Follow-up will be at Aug. retreat.

 **n.b. – Ken Marlin Alumni Kitchen manager update/security camera update**

 - Discussion regarding outside camera system

-John Ringlein – wants to put protocol in place for how we do review the video. John would like to see a proposal of what is needed.

 - Wes Wicker gave a high-level suggestions –

 - no cameras in private areas – bedrooms, bathrooms

- OK to have cameras in all common areas, all doors/ exits. Cameras pointing back to doors (want head shots of anyone stealing anything).

- automatic erasing – after 24hrs if no crimes.

- Ken Marlin will draft proposal for review.

 - Facilities report for August 18 –

 - what are expected practices?

- items such as lofts

- Ken Bachulis will do research for lofts.

- Ken will do overview of what to bring and what not to bring. Need dimensions. Need to right-size furniture.

- Ken Marlin getting blueprints from Tom van Antwerp for lofts.

- Move-in: need Alumni to sit at table during move-in – Deboer room. May need to have them sign leases (need to confirm with John Ringlein). Need to draft sign in kit & leases if needed. All doors will have key codes. Ken Bachulis will need to gather move-in kits. Aug 24, 25, 26. Ken Marlin working on food.

 **h) Delphic Fund Trustee: Jim**

o.b. –

n.b. –

- construction going well. We will make the fall 2018 move-in.

- Suggestion to get cleaning crew in before move-in.

- discussed winter break construction. Possible to move-up project almost 1 year. First floor, back stairwell and living room. Exterior enhancements (limestone sills). Jim will put forth proposal – board resolution. Possible to complete project by fall 2019.

- discussion about moving first floor bathroom. Most comments very favorable. Needs to be ADA – it is not currently.

 **I) Misc. issues – Mike**

n.b. - Mike Turco to be stepping down

**3 – Capital Campaign Report and further action plan: Wes Wicker: Case for support, class captain listing**

* Friday morning calls. Between now and Sept 29 to try to get commitments.
* Wes distributed the initial draft of the ‘Case for Support’. Lots of comments from board. Version 2.0 coming out by 7/29. Kurt Streng/Cadillac Printing will produce hardcopy. Will have PDF to send out to our ‘inner circle campaign’.
* Good news $350k so far!!
* Wes talked about getting the Active Chapter to make a donation (spoke about examples from Wisconsin, UC Berkley, Georgia, etc).
	+ Wes wants to make presentation to Active Chapter. He suggested coming up for move-in or Aug retreat.
* Len asked about naming rights – Wes response – common signage – they have a company that can make plaques (sometimes in it is memoriam).
* Columns will host coaching call in early August. Most powerful message is that ‘you’ and all board members have made a pledge.

**4 – Final items**

* Len – motion to adjurn, Ken Bachulis seonds the motion. All in favor.
* Thursday Aug 9 – next meeting.