Minutes OX/BZ Alumni Corporation Board Meeting  
  
Wednesday, July 8, 2020 7-9pm  
Secretary, Scott Hibbard  
  
Attendance: Ty Damon, Mike Janz, Ken Bachulis, Ken Marlin, Len Brunkey, John Ringlein, Wes Wicker, Scott Hibbard  
  
Absent: Tim Conroy, Stephan Scholl, Jim Harvin  
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-Approval of agenda.  Motioned by Ken Marlin, seconded by Len.  
  
Reports  
1.Capital Campaign Report  
$786,618 capital campaign funds raised  
$313,382 still to go + $30,000 for a “Reserve Fund” = $343,382 total goal to go  
  
Letter campaign ready for print and signature and mailing within 1-2 weeks.

Ty and Jim to sign all in ink, then distribute to BOD members to add notes.  
13 letter campaign “batches” for targeted years/eras…  
  
Next Newsletter to be drafted by late July, but put to press and mailed in late August. Thus providing more time to understand the evolving operating environment.  
  
2. IFC Report/Mike Janz  
More to report after Next Alumni IFC (14 members) mtg next Thursday (July 16). Fluid situation.  
  
3. CAB Report  
Ty in lieu of Tim.  
32 brothers have again recently confirmed their intention to move in this fall term.  
However, the entire AXO sorority appears to be vacant this fall. Sisters refusing to live in.  
  
4. President (Ty)  
Recognizes the fluid evolving situation we are trying to manage and requests members to be very thoughtful on any and all recommendations dealing with these fast evolving events.  
  
5.Vice President (Ken Marlin)  
Provided input below in New Business – Kitchen & food service  
  
6. Treasurer (John)  
Delphic fund has paid for several non-capital improvements (maintenance/repairs).  
John presented 2020 budget actuals and proposed 2021 budget. Covid 19 new expense line item  
2021 Budget voted on and passed below in New Business section.  
  
7. Secretary (Scott) – No report  
  
8.Facilities Mgr Report (Jim)  
Jim not available.  
Update: Summer projects renovation/maintenance, including front landscaping, on track.  
  
9.Alumni Relations Report  
Len said that email will be going out this week, that will have solicitations for golf outing and work session.  
  
10. Old Business  
  
a.Vote on updated House rules  
New: Crystal Clear language: No parties on first floor.  
Fines increased on 1st floor and front lawn infractions.  
Motion voted and passed unanimously.  
  
b.Update on House re-opening committee  
Events unfolding too fast to make too many commitments at this time. Use next month for planning.  Procedures and action items on this topic will be identified and assigned in great detail at August 12 board meeting.  
  
c.Update Homecoming Committee  
All plans on hold until we know the ground rules and operating environment.  
  
d.Events  
i.Golf Outing 8/22  
ii.Work session 8/23  
iii.EC + Steward move-in Aug 24.  
Possible project being proposed by AC…  
iv.Active chapter moves in Aug 27/28.  
  
11. New Business  
a.Kitchen & meal service  
Ken Marlin serving as coordinator of these arrangements and conversations.  
Upper crust catering to provide food service, emphasizing disposable utensils, plates, etc… no bulk foods to eliminate associated risk elements.  To schedule the chef and Lodge Steward to meet Brother Matt Schroeder at one of his nursing home facilities to learn best food practices, esp. food safety, and food and dining relatedCV19 hygiene.  
  
b. Ideas: Covid management brainstorm  
- Outsourcing regular disinfection of house  
- Set Action plan for situation of CV19 infected brother  
- UV light within furnace, including Box fans to move air  
- Enhance ventilation option  
- Communication of Best Practices for social distancing  
 - Outdoor Tent in lot to induce brothers to convene outside  
- House Health & Safety Officer  
- custom printed OX neck/face gator  
- Kiosk: health station at John’s factory…green =ok, red=no go  $2500.  
  
c.Vote:   Motion to approve 2021 budget, passed unanimously.  
  
Motion to adjourn by Len, seconded by Scott. Passed unanimously.  Mtg adjourned at 8:58 pm  
  
Next Board Call: Wednesday, August 12.  
  
  
Respectfully Submitted,  
Scott Hibbard, Secretary